The Kyoto University Foundation
Call for Grant Applications for the Academic Year 2020

Overview of the Grant Program

1. Purpose of the grant

   The Kyoto University Foundation supports various activities that promote high-level education and research based at Kyoto University, helps pass down and develop academic fields that are significant but may not necessarily be the center of demands from a socio-economic perspective, and cultivates young researchers while revitalizing local communities. The foundation hosts a grant program designed to promote academics and enhance science and technology while benefiting the general public.

2. Eligibility

   All grants are intended for projects with a specific description and implementation plan but not for projects that are only described in an outline or that have been completed in effect (except for cases where the grant is decided or awarded after the project is completed due to the foundation's meeting schedule).
   The call for applications is open to all researchers who independently conduct one's own research project at Kyoto University, regardless of their position or employment status. The "researchers" herein include graduate students who are in the first or later year of a 3-year second-term doctoral program, in the third or later year of a 5-year full-term doctoral program, or in the first or later year of a doctoral program in the medical course. However, researchers who will lose their status as independent researchers at Kyoto University during the project period are not eligible.
   The projects whose implementation may be supported by the grants include those contribute to international exchange and social partnership organized within the departments or internal institutions of Kyoto University, but not any social events, receptions, school expense subsidies, or extracurricular projects.
Please note that the grants are intended to cover the direct expenses of the projects but not indirect expenses, management costs, or common expenses (the so-called "overhead") of the institution that the applicant belongs to.
   Please see the Detailed Call for Applications for requirements according to the type of grant.

3. Notes on the 2020 call for applications

   Applicants need both electronic application and submission of application documents.
   1) Fill out required fields on an electronic application form at the foundation's website. (Registration of application)
   2) Create an application form as prescribed for the grant type of your choice, and send it by post or submit it in person along with other necessary documents. (Submission of application documents)
    Please note that both the registration of application and the submission of application documents must be completed by the application deadline. File attachment is not required for electronic application.

4. Amount of grants in total: 100 million yen

   In response to the high demand for grants and in the hope that more researchers and more projects can utilize our grant, the foundation calls for applications for grants totaling 100 million yen for the2020 academic year.

5. Description of grants

Types of grants, amounts of grants, and number of projects to be awarded

Grant programs for educational and academic research activities (programs under Article 4.1 of the memorandum)		
(i) Support for the promotion of research activities	Expected total amount of grants: About48 million yen	
A. Grant for the promotion of research activities	Up to 1 million yen	About 48 projects
(ii) Support for publicizing research achievements	Expected total amount of grants: About 14 million yen	
B. Grant for hosting an international conference	Up to 1 million yen	About 14 projects

Grant programs for the promotion of international exchange in education and research, including exchange with academia in foreign countries (programs under Article 4.2 of the memorandum)		
(iii) Support for the exchange of researchers	Expected total amount of grants: About 30 million yen	
C. Grant for research in a foreign country (Period of stay: 2 weeks to 6 months)	The amount is calculated daily based on the destination category and number of days for the stay '(up to 92 days).	About 12 projects
D. Grant for presentation at international research meeting	The amount is determined by the host location.	About 75 projects
(iv) Support for international exchange	Expected total amount of grants: About 4 million yen	
E. Grant for international exchange (should be planned and applied by departments)	Up to 2 million yen	About 2 projects
Grant program for social partnerships activities (program under Article 4.3 of the memorandum)		
(v) Support for social partnerships Expected total amount of grant: About 4 million yen		
F. Grant for social partnerships (should be planned and applied by departments)	Up to 2 million yen	About 2 projects

6. Application period (please note that the application periods differ between the different types of grant)

Application periods for the 2020 grant programs are as follows.

B. Grant for hosting an international conference C. Grant for research in a foreign country D. Grant for presentations at international research meeting	April 1, 2020(Wed) to April17, 2020 (Fri)
A. Grant for the promotion of research activities E. Grant for international exchange F. Grant for social partnerships	April 20, 2020 (Mon) to May 8, 2020 (Fri)

Only one of the followings may be applied for: A. Grant for the promotion of research activities, B. Grant for hosting an international conference, C. Grant for research in a foreign country, D. Grant for presentation at international research meeting.
Even if the application periods are different, applications are limited to one grant per applicant.

7. Application method

(1) Obtain the Guidelines for Applicants and an application form

   Please download them from the Kyoto University Foundation website (URL: www.kyodai-zaidan.or.jp).

(2) Application process

   Applicants must fill out an electronic application form AND submit application documents in paper.

   (i) Provide necessary information on the 「電子申請フォーム」 ("Electronic Application Form") on the foundation's website.

   (ii) Download the grant application form from the foundation's website and complete the form. Applicants can expand the form or increase the number of pages as necessary.

   (iii) Print the grant application form, put a seal (*hanko*) in the name field, attach the necessary documents, and send it by post (including courier service) or bring it in person to the administration office of the foundation. (Do not use the on-campus mailing service.)

   (iv) Students and research fellows need to obtain a letter of recommendation (requires a signature or seal) from their supervisor or a host faculty member of Kyoto University. Make sure that this is attached to the application form. (The designated form for the letter of recommendation can be downloaded from the foundation's website.)

(3) Application deadline

   The application deadline must be strictly observed. Complete the electronic application by the last day of the application period. If you send the application documents by post or courier service, they must be postmarked by the last day of the application period. If you bring it in person, it should be done no later than 6 p.m. on the last day of the application period.

8. Selection and decision

(1) Selection process

   The grant will be decided by the board of directors via a screening and selection at the Grant Selection Committee. The result is scheduled to be announced toward the end of May. However, it could be in June due to the foundations' meeting schedule.

Applicants will receive the results of the decision in writing. Please understand that we cannot accept individual inquiries on the reason for the result.

(2) Criteria for selection

The decision will be made based on the application documents. The applicants might be asked for submission of additional document(s) or receive inquiries as necessary. They may be requested to come to the selection committee for further explanation.

For all the grant programs, applicants and projects that have never received any grants from the foundation in the past will be given priority if there are a lot of applications.

Selection among projects from various academic fields and of diverse activities will be made by focusing on the following criteria:

○Compatibility with the foundation's requirements for the public interest
○Academic and social significance, and projected impacts
○Novelty, creativity, potential for further development
○Feasibility of the plan
○Necessity and usage of the foundation's grant
○Fostering next-generation researchers

9. Awarding the grant

Details on the procedure for receiving the grant will be communicated to each grant awardee.

The grant will be deposited in a designated bank account no later than a month before the project starts. Considering the timing of the payment of the expenses, deposits will be made at an early stage as long as the financial condition of the foundation permits.

Grants for the promotion of research activities, grants for international exchange, and grants for social partnership require an organizational accounting process at Kyoto University. Details of the procedure for receiving the grants will be communicated to each awardee separately.

10. Cancellation or return of the grant

Even after the grant is awarded, it may be cancelled or reclaimed in case the project is not implemented, a significant part of the application content is changed, the application or reports are found to be false, or required documents are not submitted.

11. Achievement report

Grant awardees will submit their reports in a designated format about the achievements of the project and usage of the grants no later than a month after the project is completed.

If there is any grant that needs to be returned in the accounting report, the foundation will send a notification of return of the grant if the period of stay reported does not reach the designated period. The return amount must be deposited to the designated account during the designated period. The report will be published on the foundation's website as an achievement of the foundation's grant program.

12. Other remarks

Please mention that the project was supported by the foundation's grant program when there is any announcement on the launch of the project, or when research achievements are presented or published in a journal. There is no official logo.

The official English name for the foundation is "The Kyoto University Foundation."

13. Personal information

The use of personal information that the foundation obtains in relation to the grant is limited to the scope required for a series of operations regarding the selection for the grant from receiving applications, selection, notification of the results, and awarding grants.

Once the awardee is decided, the foundation will make the information about the grant awardee and the details of the grant, including the amount, publicly available. The achievement report submitted to the foundation will be made available to public.

14. Contact/Where to submit application

The Kyoto University Foundation
69 Yoshida Konoe-cho, Sakyo-ku, Kyoto-shi 606-8315

Phone: (075)751-6857   Fax: (075)751-2255
 http://www.kyodai-zaidan.or.jp   E-mail: info@ kyodai-zaidan.or.jp (in Japanese language)

(Go 50 meters east from the Higashiyama-dori Konoe intersection. The foundation is on the first floor of the four-story building, Konoekan building, directly to the west of the Kyoto University Rakuyu Kaikan building.)

Detailed Call for Applications according to the Type of Grant

Grant program for the promotion of educational and academic research activities

(i) Support for the promotion of research activities

A. 研究活動推進助成 (*Kenkyu Katsudo Suishin Josei*/Grant for the promotion of research activities)

<Purpose>   The grant covers part of the research costs to help promote research projects based on curiosity-driven ideas and to support the steady implementation of academic research projects with a view to form a broader foundation of knowledge.

<Target>   Researchers who applied to the 2020 Grant-in-Aid for Scientific Research (KAKENHI) but were not awarded despite a certain level of positive reviews, and need support for their research activities to continue their current research or apply KAKENHI for the next academic year.

<Eligibility>   A researcher independently conducting one's own research project at Kyoto University who meets the conditions above and is able to submit a Notification of the Review Results of the KAKENHI applied in November2019.

<Projects to be adopted> About 48 projects

<Grant amount> Up to 1 million yen per project. If the amount requested to KAKENHI is under 1 million yen, the amount of the KAKENHI will be the cap.
Depending on the scale and content of the research, the requested amount will be assessed within the bounds of common sense to decide the grant amount.

<Usage>   The grant can be used to cover the cost required to execute research work on the topic for which it was requested. The grant can also be used for research work originating from the topic for which it was requested or a new topic that the research develops into.
The grant can be combined with grants provided by other organizations or other funds. The breakdown of grant usage must be clearly stated when reporting the results of the project.

<Documents to submit>
 (i) 『研究活動推進助成申請書』 ("Application Form for the Grant for the Promotion of Research Activities") designated by the foundation (to be filled in Japanese)
(ii) A copy of "Research Proposal Document" for the 2020 Grant-in-Aid for Scientific Research that was not adopted.
(iii)   A copy of the Notification of the Review Results regarding the above-mentioned Research Proposal Document.
(iv)   A copy of the Kyoto University staff ID or other identification document for the confirmation of the applicant's affiliation with Kyoto University.

(ii)   Support for publicizing research achievements

B. 国際会議開催助成 (*Kokusai Kaigi Kaisai Josei* / Grant for hosting an international conference (note the grant period)

<Purpose> The grant covers part of the expenses for hosting international conferences for sharing and discussing research results with researchers across the world on issues that are important for harmonious coexistence of a global community and sustainable development of society.

<Target> A symposium, seminar, or other research meeting which will be held in Japan or a foreign country between June 1, 2020 and May 31, 2021 in which a researcher independently conducting one's own research project at Kyoto University is the host or one of the hosts of the meeting.
The meeting can be in any academic field as long as its academic significance is recognized regardless of its nature as advanced research, fundamental research, exploratory research or interdisciplinary research. However, conferences of an administrative nature are excluded from this grant target.

<Eligibility> A representative researcher who is a host or one of the hosts of the conference

<Projects to be adopted> About 14 projects

<Grant amount> Up to 1 million yen per project.
Depending on the scale and content of the project, the total amount or requested amount will be assessed within the bounds of common sense to decide the grant amount.

<Usage> The grant can be used to cover the expenses required for the project for which it is applied, except for food and drink at a reception, banquet, or excursion, or for tourism-related expenses.
The grant can be combined with grants provided by other organizations or other funds. The breakdown of grant usage must be clearly stated when reporting the results of the project.

<Documents to submit>
 (i) 『国際会議開催助成申請書』 ("Application for the Grant for Hosting an International Conference") designated by the foundation (to be filled in Japanese)
 (ii) Reference material that shows an overview of the international conference (circular, poster, program, etc.)
 (iii) A copy of a Kyoto University staff ID or other identification document to confirm the applicant's affiliation

Grant program for the promotion of international exchange in education and research including exchange with academia in foreign countries

(iii) Support for the exchange of researchers

<Purpose> In anticipation of new developments in academic research by diverse researchers in the field of humanities, social sciences, and natural science, this grant actively supports researcher exchange that is essential in promoting interdisciplinary and transdisciplinary research. It provides part of the expenses required for traveling and presentation so that financial conditions never deprive researchers of the opportunity to increase their international experiences as a necessary step in their life as a researcher while engaging in research work at an outstanding institution and enhancing each other in a foreign country.
Support for the exchange of researchers consist of two grants: C. Grant for research in a foreign country and D. Grant for presentation at international research meeting.

<Eligibility> A researcher independently conducting one's own research project at Kyoto University, regardless of their position, including that of a faculty member, postdoctoral student, or program-specific researcher, or their employment status, be it full-time, part-time, or limited-term. The students must be in the first or later year of the 3-year second-term doctoral program, in the third or later year of a 5-year full-term doctoral program, or in the first or later year of a doctoral program in the medical course. A researcher with the Japan Society for the Promotion of Science (JSPS) Research Fellowship for Young Scientist can apply as well (see JSPS guidelines on travel expenses, expenses related to academic conferences, travel abroad during the grant period under the Research Fellowship for Young Scientists).

C. 在外研究助成 (*Zaigai Kenkyu Josei* / Grant for research in a foreign country)

<Target> A researcher who is engaged in research or field study or acquiring knowledge or technologies for a period between two weeks to six months with an invitation or agreement of acceptance from a research institution in a foreign country. The departure must be sometime between June 1, 2020, and May 31, 2021. The grant can be combined with grants from other organizations as long as the total amount is within the necessary expense.

<Projects to be adopted> About 12 projects

<Grant amount> The number of days required for the trip (including from the departure day to the day returning to Japan) multiplied by the daily grant amount according to the destination overseas. The grant is for up to 92 days. The amount is added in two stages: Day 1-31 and Day 32-92 depending on the length of stay.

Daily grant amount according to the destination in a foreign country

◆Category A: Day 1-31: 17,000 yen, Day 32-92: 8,000 yen
Canada, United States, Finland, Sweden, Norway, Denmark, Iceland, Ireland, United Kingdom, Germany, Netherlands, Belgium, France, Switzerland, Austria, Italy, Spain, Portugal, Greece, Turkey, Syria, Israel, Jordan, Iraq, Iran, Afghanistan, Saudi Arabia, United Arab Emirates, Kuwait, Bahrain, Qatar, Oman, Yemen, Singapore

◆Category B: Day 1-31: 12,000 yen, Day 32-92: 6,000 yen
Regions other than the ones listed in Category A

<Usage> The grant can be used to cover the overall travel expenses including transportation and accommodation for conducting research overseas. The grant can be combined with other funding to complement the cost.

<Documents to submit>
(i) 『在外研究助成申請書』 ("Application for the Grant for Research In a foreign country") designated by the foundation (to be filled in Japanese)
(ii) Students and researchers need to obtain a letter of recommendation from their Kyoto University supervisor or host instructor. (A letter of recommendation in a designated format.)
(iii)A copy of a Kyoto University staff or student ID or other identification document to confirm the applicant's affiliation.

D. 国際研究集会発表助成 (*Kokusai Kenkyu Shukai Happyo Josei* / Grant for presentation at international research meeting)

<Target> Academic presentation or discussions on a specific theme at an international research meeting or an international symposium held in a foreign country between June 1, 2020, and May 31, 2021, that is organized by an internationally recognized organization or academic research institution and has the participation of researchers from multiple countries (at least three countries including Japan). Presentations can be in any format including an invited lecture, oral presentation, or poster presentation. If there are many applicants, invited lectures and oral presentations will be given priority.
The grant can be combined with grants from other organizations as long as the total amount is within the necessary expense.

<Projects to be adopted> About 75 projects

<Grant amount> 100,000-300,000 yen per project depending on the location of the international research meeting

Grant amount according to the host location of the international research meeting

◆Category A: 100,000 yen   Taiwan, Korea
◆Category B: 150,000 yen   China, Southeast Asia, India
◆Category C: 200,000 yen   West coast of the United States, Hawaii, West coast of Canada, Oceania
◆Category D: 250,000 yen   United States (excluding the West Coast and Hawaii), Canada (excluding the West Coast), Central America
◆Category E: 300,000 yen   Europe, Russia, Middle East, South America, Africa

<Usage> The grant can be used to cover the overall travel expenses including transportation and accommodation, registration fees, and expenses for making presentation materials for giving presentation at an international research meeting. The grant can be combined with other funding to complement the cost.

<Documents to submit>
(i) 『国際研究集会発表助成申請書』 ("Application for the Grant for Presentation at International Research Meeting") designated by the foundation (to be filled in Japanese)
(ii) Invitation, program, or notification of adoption of an abstract that confirms the presentation or discussion (Copy of an email message is accepted).
If such documentation is not available for submission at the time of application, add a note on the expected timing of submission by the check box for enclosed documents at the end of the application form and submit later.
(iii)Students and researchers need to obtain a letter of recommendation from their Kyoto University supervisor or host instructor. (A letter of recommendation in a designated format.)
(iv)A copy of a Kyoto University staff or student ID or other identification document to confirm the applicant's affiliation.

(iv) Support for international exchange

E. 国際交流助成 (*Kokusai Koryu Josei* /Grant for international exchange) <Institutional Application Only>

<Purpose> The grant supports and covers part of the expenses for international exchange projects including ones that are necessary for the development of education and research potential of Kyoto University as a global leader of education and research and for further internationalizing higher education. The grant also supports projects that are necessary for Kyoto University to collaborate with leading universities and education and research institutions throughout the world and contributes in an education and research field to address global issues that are becoming more diverse and complex such as environmental protection, human rights, poverty, employment, trade, conflict, food crisis, and healthcare.

<Target>Projects that collaborate with excellent universities and educational research institutions abroad, host researchers proactively in a structured way and foster young researchers.
The project must be implemented within the 2020 academic year. The grant is intended for projects with a specific description and implementation plan and not for projects that only are described in outline. Also, expenses of an administrative nature are excluded from this.
A grant can be awarded for up to five years with yearly applications and selection based on the actual results of the project.

<Eligibility> Director of a department or a person in charge of its internal institution

<Projects to be adopted> About 2 projects

<Grant amount> Up to 2 million yen per project.
Depending on the scale and content of the project, the total amount or requested amount will be assessed within the bounds of common sense to decide the grant amount.

<Usage> The grant can be used to cover the expenses required for the project for which it is applied, except for food and drink at a reception or banquet.
The grant can be combined with other funding. The breakdown of grant usage must be clearly stated when reporting the results of the project.

<Documents to submit>
(i) 『国際交流助成申請書』 ("Application for the Grant for International Exchange") designated by the foundation (to be filled in Japanese)
(ii) Materials that describe the content of the project clearly

(v) Support for social partnerships

F. 社会連携助成 (*Shakai Renkei Josei* / Grant for social partnerships) <Institutional Application Only>

<Purpose> Kyoto University needs to provide diverse educational services, engage in social exchange with communities, reinforce the industry-government-academia partnership, and make sure research results are utilized effectively so that the outcome of education and research activities at Kyoto University benefit broader society. The grant supports and covers part of the expenses for social partnerships including sharing knowledge with citizens by introducing the latest research results with simple explanations and providing research results on issues that are closely related to people's lives such as those regarding health, the environment, disaster management, and education.

<Target>
Projects that introduce diverse and unique education and research at Kyoto University in real time to citizens and the next generation of children for a deeper understanding of society and cultivate their minds by introducing rare opportunities to experience university education.
The grant covers expenses for enriching the content of an open house event, seminar, participatory learning, observation that is held during the Kyodai Weeks, Open Campus, or Junior Campus.
The project must be implemented within the 2020 academic year. The grant is intended for projects with a specific description and implementation plan and not for projects that only are described in outline. Also, expenses of an administrative nature are excluded from this.
A grant can be awarded for up to five years with yearly applications and selection based on the actual results of the project.

<Eligibility> Director of a department or a person in charge of its internal institution

<Projects to be adopted> About 2 projects

<Grant amount> Up to 2 million yen per project.
Depending on the scale and content of the project, the total amount or requested amount will be assessed within the bounds of common sense to decide the grant amount.
If a project corresponds to the purpose of the grant and is worth promoting, and its cost effectiveness is closely anticipated, the grant could exceed the cap as long as the budget allows.

<Usage> The grant can be used to cover the expenses required for the project for which it is applied, except for food and drink at a reception or banquet.
The grant can be combined with other funding. The breakdown of grant usage must be clearly stated when reporting the results of the project.

<Documents to submit>
(i) 『社会連携助成申請書』 ("Application for the Grant for Social Partnership") designated by the foundation (to be filled in Japanese)
(ii) Materials that describe the content of the project clearly
(iii) Materials that show the actual results of the project if applying for consecutive years